



Job Title: Assistant Superintendent

Location: Fort Worth, Texas

Compensation: Not Specified

(Commensurate with Experience)

Travel: Minimal

Evans Consulting & Construction is a Fort Worth based construction firm, offering preconstruction, construction management and consulting services.

Position Overview:

We are looking for a driven and detail-oriented **Assistant Superintendent** to join our commercial construction team. This individual will play a critical supporting role to the Superintendent, helping to manage day-to-day field operations, coordinate subcontractors, and ensure that construction activities adhere to the schedule, safety standards, and quality expectations. This is a great opportunity for someone with at least 2 years of experience in commercial construction who is looking to grow into a leadership role.

Responsibilities:

- Assist the Superintendent in managing all on-site construction activities and field personnel.
- Support the coordination and scheduling of subcontractors to maintain job-site productivity and flow.
- Participate in daily safety inspections and help enforce OSHA and company safety guidelines.
- Monitor material deliveries and inventory to ensure supplies are available when needed.
- Help maintain construction schedules using Microsoft Project, ensuring alignment with key project milestones.
- Support the Superintendent by conducting daily site walkthroughs to monitor progress and quality.
- Keep detailed daily logs and assist in maintaining accurate project documentation.
- Attend subcontractor and project coordination meetings, taking notes and following up on action items.
- Effective communication with the entire project team.

Requirements:

- Minimum **2+ years of experience** in an Assistant Superintendent role or in the commercial construction industry.
- Familiarity with supervising subcontractors and coordinating construction site activities.
- Working knowledge of Microsoft Project or similar project scheduling tools.
- Thorough understanding of construction drawings, specifications, and documentation.
- Strong communication, organizational, and problem-solving skills.
- Ability to thrive in a fast-paced, dynamic environment.

Preferred Qualifications:

- Some experience with concrete construction is a plus.
- OSHA 10 (or OSHA 30) certification preferred.
- Experience with construction management software is a plus.
- Desire and potential to grow into a Superintendent position.



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Benefits:

- Competitive salary and performance-based bonuses
- Health, dental, and vision insurance allowance
- Truck & Phone allowance
- 401(k) with company match
- Paid time off and holidays
- Career development opportunities and mentorship

Physical Demands and Work Environment:

- The duties of this position require physical ability to climb stairs, ladders, and uneven surfaces as well as maneuvering around equipment and tools on a job site. The employee will be expected to spend most of their time on the job site but some office work will be required.